## **Mortgage Loan Officer**

Our mission is delivering the dream of home ownership everywhere! We're looking for some great Mortgage Loan Officers to make a difference in the lives of customers wanting to buy homes. With our innovative approach to home loans, you'll have a steady stream of warm leads and be able to save customers THOUSANDS on their loan. You'll be responsible for evaluating client needs, recommending the best loan products, helping customers put together a complete loan package, and working with the underwriting team throughout the loan process.

## Example responsibilities:

- Meet with customers to determine their needs; recommend loan products to fit their goals and our lending guidelines.
- Maintain a current knowledge of our loan products and an understanding of the qualifications required of each applicant.
- Review active loan files each day for open items. Work with the customer and our operations team to expedite the process.
- Utilize professional judgement to determine which potential borrowers represent good credit opportunities for the organization, and which are too risky.

## Qualifications and skills:

- 3 to 5 years of mortgage lending experience, or equivalent.
- Currently licensed under the National Mortgage Licensing System and Registry, or willing to become licensed.
- Excellent phone etiquette and communication skills.
- Enjoys working with people and providing excellent customer service.
- Strong attention to detail and an aptitude for working with numbers.
- Experience as a buyer of real property is helpful.
- Bachelor's degree in business preferred but not required.